

Town of Bakersfield
Planning Commission Minutes
February 1, 2021

We will maintain all requirements of the Governor's Executive Order and Amendments for COVID-19 to include a gathering of less than ten people, social distancing of at least six feet and facial coverings.

1. Open Public Hearing at 7:05 PM on GoToMeeting: In attendance - Melanie Riddle, Brenda Westcom, Beth and Maura Horne, Brenda Churchill, Heather Jewett, Ken Carter, Carrie Nelson, Gary Foote, Bill Irwin
2. Adjustments to the agenda: None
3. Introductions of Planning Commission: Done, along with members of the public
4. Public comment: Discussed the issue of camps in Town as introduced by Brenda Westcom
5. Review of November 2, 2020 Minutes: Motion to accept by Gary Foote; seconded by Heather Jewett; passed 5 - 0
6. Introduction of Bakersfield Zoning Administrator Melanie Riddle
 - a. Discussion of Planning Commission Recent History
 - i. Past Zoning Administrator did originally attend permit hearings, take minutes, and completed records
 - ii. The permanent record must be accurate, and that is our key goal in our work.
 - b. Discussion about Melanie's Planning Commission role
 - i. Would work with the folder process at the Town Hall, with an email notification
 - ii. Would do warnings as required
 - iii. Would attend hearings and complete the records
 - iv. Question about expenses
 - v. Would post meeting agendas and minutes to Town website
 - vi. Melanie works at Town Hall on Thursdays 3 – 5 PM and Saturday 1 – 3 PM
 - c. Motion to change the meeting to the third Monday at 7:00 PM by Ken Carter; seconded by Carrie Nelson; passed 5 – 0.
7. Update on Communications Union District by Heather Jewett.
 - a. Staff being trained. Working on grants.
 - b. Northwest Region considering joining the Lamoille CUD.
 - c. Seeking a second Bakersfield resident to join Heather on the CUD.
 - d. Brenda Churchill volunteered to join Heather as a second representative for Bakersfield
 - e. Brenda needs to go before Select Board for formalization of the appointment.
8. Next meeting scheduled for March 15, 2021 at 7:00 PM
9. Motion to adjourn by Ken Carter, seconded by Heather Jewett. Passed 5 – 0.
10. Adjournment at 8:30 PM

Submitted by William Irwin, Bakersfield Planning Commission Chair